

**MARIN COUNTY CONGESTION MANAGEMENT AGENCY,
MARIN COUNTY BOARD OF SUPERVISORS, AND MARIN COUNTY TRANSIT DISTRICT
JOINT MEETING MINUTES**

Thursday, April 24, 2003

Marin County Board of Supervisors Chambers, San Rafael, California

Representatives Present: Susan Adams, Marin County Board of Supervisors
Amy Belser, Sausalito City Council
Peter Breen, San Anselmo Town Council
Mike DiGiorgio, Novato City Council
Frank Egger, Fairfax Town Council
Alice Fredericks, Tiburon Town Council
Barbara Heller, Marin County Transit District
Steve Kinsey, Marin County Board of Supervisors
Michael Lappert, Corte Madera Town Council
Joan Lundstrom, Larkspur City Council
Cynthia Murray, Marin County Board of Supervisors
Annette Rose, Marin County Board of Supervisors
Dick Swanson, Mill Valley City Council

Representatives Absent: Al Boro, San Rafael City Council
Hal Brown, Marin County Board of Supervisors
Tom Byrnes, Ross Town Council
Bruce Sams, Belvedere City Council

Staff Members Present: Farhad Mansourian, CMA Executive Director
Art Brook, CMA Deputy Executive Director
Craig Tackabery, Assistant Director, DPW
Jack Baker, Senior Civil Engineer, Marin County DPW
Tho Do, Associate Civil Engineer, Marin County DPW
Dean R. Powell, Principal Transportation Planner, Marin County DPW
Patricia Howell, Recording Secretary

Chairman Kinsey called the joint meeting to order at 7:37 PM.

1. BOARD/AGENCY MEMBER MATTERS NOT ON THE AGENDA

Supervisor Rose reported that the transportation committee of the Golden Gate Bridge and Transit District (GGB&TD) voted unanimously to present Scenario E for public comment, which is a scenario for reduction of service that had included recommendations from the Transit District.

Agency Member Egger noted a letter from the Town of San Anselmo to the GGB&TD regarding the possible loss of GGT Route 24. He added that the Town of Fairfax would soon be submitting a similar letter as well.

Chairman Kinsey referred to the handout on SB 916 (Perata) regarding bridge toll increases for State-owned bridges. He reported that he and Senator Burton's Aide Margie Goodman had talked with Senator Perata concerning a possible increase to the recommended Greenbrae Interchange expenditure.

2. APPROVAL OF JOINT MINUTES OF MARCH 27, 2003 MEETING

M/s Adams/Lundstrom to adopt the minutes with minor corrections noted. Motion passed 11/0/2 (Supervisor Rose and Agency Member Lappert abstaining due to non-attendance; Supervisor Brown and Representatives from Belvedere, Ross and San Rafael not present).

3. EXECUTIVE DIRECTOR'S REPORT

Assistant Director Craig Tackabery referred to information distributed prior to the meeting regarding GGB&TD's Scenario E reduction in bus service. A discussion of how detailed the joint committee's involvement would be in the GGB&TD's bus cuts, and remedies for same, ensued. It was the sense of the joint committee that there would be no hands-on "fixing" of bus problems, and that although the joint committee wanted to be kept abreast of the situation, the Transit District should be the forum for public input. Members requested that a special meeting with GGB&TD staff be held for a presentation and discussion on the proposed transit reductions.

4. REPORTS FROM SUBCOMMITTEES

Community Outreach

Agency Member Lundstrom distributed minutes from the April 15th meeting and reviewed the Subcommittee's actions. She concluded by stating that the Subcommittee had agreed to be folded into the Executive Committee and that no further meeting dates were set.

SMART

Agency Member DiGiorgio reported that at the last SMART meeting, discussion had centered on the proposed Santa Rosa train station site, involving ownership, development plans, and bus transit coordination. Petaluma's historic station, which needs refurbishment prior to any transfer of ownership, was discussed as well. He concluded by stating that the environmental document (EIS/EIR) was moving forward.

Sonoma-Marin Narrows Policy Advisory Group

No report was given because the Policy Advisory Group did not meet.

5. DRAFT TRANSPORTATION SALES TAX EXPENDITURE PLAN DEVELOPMENT

Executive Director Mansourian and Principal Transportation Planner Dean Powell narrated a PowerPoint presentation that included recommendations for Community Advisory Committees (CACs), elements of the plan, a calendar scenario for preparation of a Transportation Sales Tax Expenditure Plan by November 2003, consulting agreement options, and guidelines regarding the "Return-to-Source" element.

Initial discussion included: adherence to Brown Act requirements; nominating teams and the advertisement, application, and appointment process to the CACs; the role and purpose of the CACs; defining a process and keeping it simple; acknowledgment that bike and pedestrian

projects and programs, such as Safe Routes to School, could be considered in all Expenditure Plan elements; and distribution and control of Return-to-Source funds.

The public was asked to comment. Public comments included: a strategic priority analysis needs to be done for projects and programs desired in an expenditure plan; road maintenance and rehabilitation and smart growth initiatives should be included in the plan; the expenditure plan should connect to the Transportation Vision; some funds should be guaranteed in the plan for bike and pedestrian projects; the plan should directly connect proposed solutions to existing problems. The public urged that the CACs be administered under Brown Act requirements.

After a lengthy discussion precipitated by public concerns and a County Counsel opinion about Brown Act committees versus Ad-hoc committees, it was the direction of the joint committee to staff to: immediately advertise the creation of the CACs in all local newspapers and to all city and town council members; develop a simple application process modeled after the Board of Supervisors' committee appointment process; make appointments to the CACs by the CMA Chairman at the May meeting based on recommendations from the various sub-area nominating teams; administer the CACs under the requirements of the Brown Act; and bring back to the joint committee more information on Return-to-Source revenue distribution options. The joint committee also clarified that bike and pedestrian projects and programs, such as Safe Routes to School, could be considered in all Expenditure Plan elements.

6. OPEN TIME FOR ITEMS NOT ON THE AGENDA

Deb Hubsmith, Marin County Bicycle Coalition distributed the Coalition's latest newsletter and announced that May was Bike-to-Work Month.

Chair Kinsey adjourned the meeting at 10:10 PM.

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Craig Tackabery, Assistant Director, Marin County DPW
Jack Baker, Senior Civil Engineer, Marin County DPW
Tho Do, Associate Civil Engineer, Marin County DPW
Dean R. Powell, Principal Transportation Planner, Marin County DPW

Chairman Kinsey called the CMA meeting to order at 10:10 PM.

7. AGENCY DIRECTOR MATTERS NOT ON THE AGENDA

None.

8. APPROVAL OF CMA AND CWPA MINUTES OF MARCH 27, 2003 MEETING

M/s Swanson/Fredericks and passed unanimously of those present, to adopt the minutes with a minor correction. Motion passed 8/0/1 (Representatives from Belvedere, Ross and San Rafael not present; Representative from Corte Madera abstaining).

9. EXECUTIVE DIRECTOR'S REPORT

None.

10. AUTHORIZE CHAIRMAN TO EXECUTE PROFESSIONAL SERVICES AGREEMENT WITH NELSON/NYGAARD FOR CONTINUING TRANSPORTATION PLANNING SERVICES

M/s and passed 8/1 of those present, to authorize Chairman Kinsey to execute the proposed Professional Services Agreement with Nelson/Nygaard for continuing transportation planning services (Representative from Mill Valley dissenting, feeling that a consultant's services should not last for three years' time without an RFP bidding process; Representatives from Belvedere, Ross, and San Rafael not present).

11. AWARD OF PROJECT FOR TRANSPORTATION FUNDS FOR CLEAN AIR PROGRAM

Assistant Director Craig Tackabery presented the staff report and referred to the "Safe Route to Schools" Program Evaluation that was distributed, and recommended awarding of the project. A discussion ensued concerning internal and external program audit procedures.

M/s Breen/Lappert, and passed unanimously of those present, to support the grant and 1) approve projects 03MAR00 and 03MAR01 FY 03/04, and 2) adopt Resolution 2003-04, Authorizing Submittal of Proposals for AB-434 Funds. Motion passed 9/0 (Representatives from Belvedere, Ross, and San Rafael not present).

David Schoenbrunn, TRANSDEF, requested a Transportation Demand Management programs be considered for any remaining, unallocated TFCA funds.

12. OPEN TIME FOR ITEMS NOT ON THE AGENDA

None.

Chairman Kinsey adjourned the CMA meeting at 10:22 PM.